

Agenda

Audit and governance committee

Date: **Wednesday 24 November 2021**

Time: **10.15 am**

Place: **The Conference Room, Herefordshire Council Offices,
Plough Lane, Hereford, HR4 0LE**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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Agenda for the meeting of the Audit and governance committee

Membership

Chairperson **Councillor Nigel Shaw**
Vice-chairperson **Councillor Christy Bolderson**

Councillor Jenny Bartlett
Councillor Dave Boulter
Councillor Peter Jinman
Councillor Bob Matthews
Councillor Yolande Watson

Agenda

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3. DECLARATIONS OF INTEREST To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.	
4. MINUTES To approve and sign the minutes of the meeting held on 27 October 2021. The action log for the committee is also attached.	11 - 18
HOW TO SUBMIT QUESTIONS The deadline for receipt of questions is 5.00 pm on Thursday 18 November 2021 (three clear working days before the day of the meeting). Questions must be submitted to councillorservices@herefordshire.gov.uk . Questions sent to any other address may not be accepted. Accepted questions and the responses will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at www.herefordshire.gov.uk/council/get-involved/3	
5. QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public.	
6. QUESTIONS FROM COUNCILLORS To receive any questions from councillors.	
7. RETENDER OF EXTERNAL AUDIT CONTRACTS For the committee to consider the options available to them in relation to the retender of the external audit contract and to recommend to Council their preferred option.	19 - 26
8. 2020/21 EXTERNAL AUDIT FINDINGS REPORT To consider the external auditors audit findings report for the year ended 31 March 2021.	27 - 64

9. 2020/21 STATEMENT OF ACCOUNTS	65 - 190
To approve the 2020/21 statement of accounts and associated letter of representation to Grant Thornton, the external auditors.	
10. UPDATE ON INTERNAL AUDIT RECOMMENDATIONS	191 - 230
To review the progress of audit recommendations implementation.	
11. CORPORATE RISK REGISTER	231 - 258
To consider the status of the council's corporate risk register in order to monitor the effectiveness of risk management within the performance management framework.	
12. ANNUAL REVIEW OF THE COUNCIL'S INFORMATION ACCESS AND INFORMATION GOVERNANCE REQUIREMENTS	259 - 268
To inform the committee of performance in the areas of complaints, data incidents and requests for information made to the council over the municipal year 2020/21.	
13. WHISTLEBLOWING POLICY REVIEW	269 - 274
To review the council's whistleblowing policy.	
14. WORK PROGRAMME UPDATE	275 - 278
To provide an update on the work programme for the committee.	
15. DATE OF NEXT MEETING	
The next scheduled meeting is 25 January 2022.	